

CLUBHOUSE RULES AND REGULATIONS

1. The Clubhouse is kept locked except for official events sponsored by the Management Committee or for specific bookings arranged by Northpoint Residents.
2. Only Northpoint residents whose required financial obligations, including monthly fees, fines and assessments are current may book the Clubhouse for a one-day private party or non- commercial meeting. Reservations will not be taken from a non-resident person. The booking must be arranged with the Manager and must be accompanied by a **\$150.00 deposit**. This deposit is refundable if the Clubhouse is left clean and in the same orderly fashion that it was in. Refund may be delayed until a thorough inspection is conducted, but in any event not later than 30 days.
3. Each resident is entitled to two such bookings each calendar year. Additional bookings during the year can be arranged, but must be accompanied by a **\$100.00 non-refundable fee** and the standard \$150.00 deposit. The \$100.00 fee will be placed in a fund to assist with future refurbishing of the Clubhouse.
4. When the Clubhouse is opened to the booking resident, its condition and furniture arrangement should be carefully noted. No furniture shall be moved outside the Clubhouse. The resident is responsible for restoring the Clubhouse to this condition by no later than 12:00 noon on the next day following the event. Restoration includes cleaning, vacuuming, furniture arrangement, and garbage removal. All food items must be removed from the refrigerator and cupboards. A charge will be levied if the Clubhouse is not properly cleaned and restored. In addition, the resident is responsible for paying the cost of any damage which may have occurred.
5. No Activity may begin earlier than 10:00am. The activity must conclude by 10:00pm, except on Friday and Saturday, when the event may be extended to 12:00 midnight.
6. Guest parking arrangements will be discussed with the Manager in advance of the activity. If parking is a concern, the booking resident is required to arrange for competent parking assistance, to ensure compliance with the parking regulations. It is the responsibility of the booking resident to assure that their guests are informed about and abide by all parking regulations. **No curbside parking is permitted on any Northpoint street.**
7. Booking residents are responsible for the conduct of their guests. All activities must be conducted with a minimum of inconvenience to the other residents. A nuisance will not be permitted. **The booking resident must be present at the event at all times.**
8. Participants and guests must be kept within the confines of the Clubhouse area and not be allowed to roam around the surrounding areas.
9. The Clubhouse back door must be kept unlocked during the activity to provide a safety exit in case of emergency.
10. The booking resident must assure that food and other refreshments are not taken outside the Clubhouse area.
11. The entry gate will **not** remain opened for events held at the Clubhouse.